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| **MANAGER / DEPUTY MANAGER IN TRUSTEESHIP (Compliance) VERTICAL AT MUMBAI LOCATION** |
| **Organization** | **PNB INVESTMENT SERVICES LTD** |
| **Deputation** | **Manager/ Deputy Manager** |
| **Experience range** | **03-07 years for Manager****0-03 years for Deputy Manager***Number of Years’ Experience is indicative***.** |
| **Essential Qualification** | **MBA (Finance), LLB/LLM** |
| **Job Description/****Responsibilities** | **Job Description for Trustee Compliance:*** Preparation and submission of security cover certificate by Debenture Trustee (quarterly basis)
* Monitoring of security created/ assets on which charge is created.
	+ 1. A statement of value of pledged securities.
		2. A statement of value for Debt Service Reserve Account or any other form of security offered.
		3. Net worth certificate of guarantor in case debt securities are secured by way of personal guarantee)
		4. Financials/value of guarantor prepared on basis of audited financial statement etc. of the guarantor (secured by way of corporate guarantee)
		5. Valuation report and title search report for the immovable/movable assets.
* Reporting of Event of default from the issuer.
* Reporting of regulatory compliances.
* Issuing compliance certificate for the half year ended.
* Reporting of Non-Compliance to SEBI.
* Registering CERSAI on the CERSAI Portal.
* Monitoring of covenants on a quarterly basis.
* Recording / Modification of information related to security creation, security cover and covenants.
* Recording of covenants in the system.
* Periodic monitoring of Security Cover and Covenants.
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